



Rangeland Energy is committed to ensuring the health and safety of our workers, contractors and the communities in which we work. In response to the state of [Texas declaring COVID-19 a public health disaster](#), Rangeland is implementing this protocol:

- John Millar is Rangeland's Pandemic Coordinator. All corporate communications regarding the pandemic and Rangeland's corporate actions will come directly from John.
- These proactive and preventative measures will be in place until specifically instructed otherwise by the Pandemic Coordinator in accordance with state and/or federal Health Authority requirements.
- Essential field work will require COVID-19 protocols, see below. Additional measures may be developed on a site by site basis.
- Meetings will be conducted via phone, conference calls or video-conferencing.
- Offices remain open to staff for critical business. Visitors are not allowed. Worker's will work remotely/from home.
- To protect yourself while out in public, wash your hands frequently and maintain a distance of about 6 feet from others. Follow state and federal requirements. Use respect.
- If you are sick, stay home. If you have COVID-19 symptoms (fever, cough, shortness of breath, difficulty breathing, sore throat, runny nose or nasal congestion or have been exposed to someone who has COVID-19) you MUST self-isolate. Complete the [COVID-19 online self-assessment](#) to determine if you should receive testing for COVID-19.

Identifying and isolating people with COVID-19 is the only way to stop the spread. Information is changing rapidly, so please conduct the [COVID-19 online self-assessment](#). [Alternate self-assessment](#). Refer to [COVID-19 - Texas Department of State Health Services](#) and [COVID-19 - Centers for Disease Control and Prevention](#) for more in-depth knowledge. Please do not visit a hospital, physician's office, lab or healthcare facility without telephoning first. Within Texas dial 211 option 6 for information on COVID-19. Call 911 only if you are seriously ill and need immediate medical attention (and inform them that you may have COVID-19).

Dispatching Contractors for Essential Work

- Rangeland work site supervisors who dispatch contractors (third party service providers) for essential work should ask the contractor if they have a Pandemic Plan/Protocol. Clearly communicate that contract workers who have COVID-19 symptoms including fever, cough, shortness of breath, difficulty breathing, sore throat, runny nose or nasal congestion or have been exposed to someone who has COVID-19 **must not** travel to a Rangeland work site and MUST follow state and federal requirements to self-isolate.
- All workers are expected to arrive for work fit for duty, which includes state health requirements during the COVID-19 pandemic.
- Contractor's must arrive fit for duty with proper cleaning supplies based on the type of work that will be completed (as a minimum hand sanitizer and disinfectant to clean work surfaces before and after work).
- Conduct tailgate and pre-job safety meetings outside if possible, maintain social distancing of about 6 feet between workers. Workers do not have to sign on to safe work permit (the permit issuer can print names of all workers). Do not share pens or paperwork.
- All workers must follow proper handwashing (warm soap and water for 20 seconds) or use hand sanitizers when soap and water isn't available.
- Practice social distancing (~6 feet distance between workers) including when work is being done and when on breaks.
- Cough into arm, use tissues and properly dispose of waste.

Documentation/Equipment/Tools

- Do not share pens, paperwork, workstations, devices or tools. If required to share, following proper cleaning procedures.

Group Size/Separation/Social Distancing

- Avoid handshakes.
- Maximize social distancing of ~6 feet during work activities and during any breaks.
- Keep group sizes small – fewer than 8 people in any gathering/meeting when possible.
- Minimize activities where groups of workers congregate including work areas, eating areas and designated smoking areas.
- Don't double up personnel if a task can be safely completed by a single worker.

Cleaning

Environmental Cleaning in Public Facilities

- Clean common work areas before and after every shift.
- Most [EPA-registered household disinfectants](#) should be effective. Be sure to follow the instructions on the label to disinfect effectively. Alternatively, a bleach and water solution with 100 ml of unscented household bleach per 900 ml of water can be prepared.
- Each worker and/or work crew should discuss and define COVID-19 hazards and controls based on the specific type of work that they will be completing as part of any safe work permit, safety meeting or field level hazard assessment (FLHA).
- Office buildings will have increased cleaning and post signs as may be required.
- Regular/frequent washing is strongly encouraged (especially arriving onsite, after washroom use and before eating). Ensure hand sanitizers are readily available. Ensure proper waste disposal. Regularly wipe down common work surfaces.

Security & Emergency Response

- At the close of business each day, any work areas must be secured completely, as if shutting down for an extended period.
- Workers that fall ill **must immediately self-isolate** and report the illness to their Supervisor.
- While specific personal information is confidential, any case must be reported by the Supervisor to the Pandemic Coordinator.
- Any worker, work-related, medically confirmed case of COVID-19 illness (positive COVID-19 test) will result in further communication and immediate measures will be taken to protect people, contain and isolate, and communicate internally and externally as may be required in accordance with Public Health protocols. Similarly, if there is significant absenteeism based on illness, an Incident Action Plan should be developed in accordance with provincial health authority requirements. Response measures may include: deep-cleaning, temporary site closure, restricted access and provision of additional PPE, and notification of others who worked at the site.
- COVID-19 testing will only be completed for symptomatic, high risk groups. Workers who have had symptoms must stay at home and self-isolate for at least 10 days after your symptoms started and until you no longer have symptoms.

Resources: [CDC COVID-19 Manage Anxiety & Stress](#); and [HHS Texas - Help in Tough Times](#)

Dial 2-1-1 (option 6) for information on COVID-19 and local community resources on health care, utilities, food, housing and more.

COVID-19 Self-Assessment Harris County: <https://checkforcorona.com/harris-county#/welcome>

COVID-19 Self-Assessment CDC: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/testing.html>

COVID-19 Business Response: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>